

MINUTES OF REGULAR COUNCIL MEETING
Caucus Room, Belize City Council
September 30th, 2025
10:00 a.m.

Present at the meeting were the following:

1. Mr. Bernard Wagner
2. Mr. Eluide Miller
3. Mr. Allan Pollard Jr.
4. Ms. Kaya Cattouse
5. Mr. Edmund Kwan
6. Mr. Evan Thompson
7. Mr. Sherwin Garcia
8. Mr. Javier Castellanos
9. Mrs. Stephanie Hamilton
10. Mr. Dorian Usher
11. Mr. Malcolm Nunez

Mayor
Deputy Mayor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor

Mr. Albert Vaughan
Ms. Carissa Casanova

City Administrator
Administrative Manager, Office of the Mayor

Mayor Wagner called the meeting to order at 10:15 A.M.

1.0 Belize National Prayer

1.1 Mayor Wagner led all present in reciting the National Prayer.

2.0 Welcome Remarks

2.1 The Mayor welcomed all Councillors to the meeting and thanked them for making the effort to attend the day's proceedings.

2.2 He then reviewed the meeting agenda and noted that they would endeavor to be done by 1:00 pm.

3.0 Ratification of the August 25th, 2025, Regular Meeting Minutes

3.1 Councillor Pollard moved for the minutes of the August 26th, 2025 Regular Council Meeting to be ratified. Seconded by Councillor Garcia.

4.0 Matters Arising from the Minutes

4.1 With reference to item 10.6, Mayor Wagner requested an update on how the recently appointed Market Manager is adjusting to his new role.

4.2 The City Administrator reported that a recent incident occurred in which the new Market Manager approached the fishmongers and requested that their tents be removed when not in use, as they occupy valuable parking spaces. This request reportedly caused some discontent among the vendors.

4.3 He then explained that he has asked Deputy Mayor Miller to accompany him on a walkthrough of the market and extended an invitation to Councillor Thompson to join them.

4.4 The City Administrator further stated that he advised the Market Manager to allow the Council to review such matters, particularly when vendors are not causing an obstruction. Any challenges identified should be brought formally to the Council for consideration. He reiterated the invitation to Councillor Thompson to participate in the walkthrough and confirmed that a follow-up conversation with the fishmongers is planned.

Councillor Hamilton arrived at 10:25 a.m.



4.5 In response to a query about the transition of the new Parks Manager, the City Administrator acknowledged that there have been some administrative challenges. However, he emphasized that these are manageable and that management is exploring ways to provide additional support to help the new manager integrate more effectively into the role.

4.6 Councillor Garcia informed the Council that lighting will be installed at both Memorial Park and Digi Park.

4.7 Councillor Hamilton inquired about the status of the E-bus schedule arrangements for students of St. John's College and the University of Belize. The City Administrator responded that he would follow up on the matter.

5.0 Announcements by the Mayor

5.1 The Mayor expressed gratitude to all Councillors for their active participation and support throughout the September Celebrations across the city. He noted that the spirit of September brings out a sense of unity and festivity among residents.

5.2 While the Council was unable to host the Independence Day Bash as planned due to unforeseen challenges, the Mayor acknowledged that the event could have proceeded and assured that lessons have been learned to prevent a recurrence. He emphasized that each year brings new experiences and opportunities for growth, even for those long involved in national celebration activities.

5.3 The Mayor shared that he had the opportunity to welcome Caribbean colleagues participating in the Good Deeds Conference. He extended appreciation to Councillor Hamilton and Deputy Mayor Miller for their involvement in the event.

5.4 The Mayor informed the Council that Miramar has expressed interest in the Council's proposal to host one to two Shadow Councillors as part of an initiative to promote learning about local governance. He noted that Mr. Fritz is developing criteria for selecting participants.

5.5 The Mayor advised that the Belize Cancer Society has requested the Council's support during Breast Cancer Awareness Month. He invited Councillors to attend the flag-raising ceremony scheduled for 6:00 a.m. the following morning.

5.6 The Mayor noted that Older Persons Week is being observed beginning October 1st. He stated that HelpAge Belize has invited the Council to participate in their "Day in the Park" activity and encouraged Councillors to attend in support.



5.7 The Mayor reminded Councillors of the Port of Belize Expansion Project's Environmental and Social Impact Assessment meeting scheduled for October 7th at 10:00 a.m. at City Hall. He underscored the importance of their attendance and participation in this discussion.

5.8 The Mayor noted that a brief overview of the project was presented at the Investment Summit held earlier this year. He emphasized that Councillors' awareness of the project and its potential impact on the city is essential. He encouraged their participation.

5.9 The Mayor announced that the Anniversary Edition of the Belize City Super Sale will be held on October 25th. He noted that the event is typically one of the year's major highlights and encouraged Councillors to help promote it to ensure its success.

5.10 The Mayor reported that the Belize City Council has been recognized by the Global Covenant of Mayors (GCOM) for its progressive approach to governance, particularly its commitment to climate change mitigation and adaptation initiatives.

5.11 He noted that the organization's Smart City Expo is scheduled for November in Barcelona, Spain. Deputy Mayor Miller will attend on his behalf, accompanied by the City Planner. They will participate in a matchmaking exercise, similar to the one previously held in Panama, which led to the development of the floating boardwalk project.

6.0 General Updates from the City Administrator

6.1 The City Administrator reported that the September Celebrations commenced successfully with the flag-raising ceremony on September 1st. He then commended the Councillors for their support of Mayor Wagner, who delivered a speech, at the Independence Day Ceremony.

6.2 The City Administrator reported that Digi Wallet has expressed interest in partnering with the Council to enhance its revenue collection channels. He further noted his intention to allow managers to use Digi Wallet accounts to make urgent payments, rather than using personal funds and later submitting reimbursement requests.

6.3 Regarding RT Auto, the City Administrator advised that they have indicated that they are ready to commence towing operations, but noted that RT Auto has long been in breach of the agreement, and the Council as already requested assistance from its legal counsel to terminate the agreement.

6.4 The City Administrator then reported that in preparation for the service day ceremony, a derelict vehicle operation was carried out by the Council, which resulted in the removal of numerous vehicles. He acknowledged that vehicles have since been returned to the locations where they were removed, and highlighted that Enforcement is a weakness, which he stressed the need to strengthen. He further noted that the Council would explore options for greater recourse.



6.5 He noted that repairs to the Memorial Park included the installation of additional lighting, and the replacement of the metal drain grills with concrete covers.

6.6 The City Administrator notified the Council of vandalism incidents which occurred at the booths on Mahogany Street. He advised that one of the perpetrators was apprehended by police. A meeting was held with the Revenue Manager and City Planner who attempted to contact the leaseholders, most of whom are in arrears. Personal outreach was made, and leaseholders were advised that if payments are not brought up to date, the matter will be referred to the court. Many have not renewed their leases, and preparations are underway to proceed with legal action.

6.7 The City Administrator advised that the Director of Finance issued the Budget Call to managers with a submission deadline of September 12th. Councillors were strongly encouraged to participate in the process by including their initiatives in the budget. A meeting with department managers is being planned to ensure their input is captured. The Administrator described it as a valuable process.

6.8 The Mayor emphasized the importance of this exercise, noting that the upcoming budget will be the final one before the next election. He advised Councillors that if their projects are not reflected in the budget, additional funding requests may not be facilitated.

7.0 Notices

7.1 No matters were tabled.

8.0 Questions

8.1 No matters were tabled.

9.0 Petitions

9.1 No matters were tabled.

10.0 Reports from Councillors

10.1 Councillor Usher commenced by reporting that maintenance of the cemetery continued throughout August and September. The urn wall has been completed; a recommended price of \$750, inclusive of a headstone, is being proposed.



10.2 He then requested the assistance of the Works Department for drainage works to be conducted at the Eternal Garden Cemetery.

10.3 Councillor Usher concluded by explaining that the removal of derelict vehicles remains delayed due to limited storage options and pending disposal approval from the Audit Department.

10.4 Councillor Nunez commenced by extending thanks to the Youth Shadow Council (YSC) for their active participation in a number of the September Celebrations events.

10.5 He also acknowledged the Public Relations team and the YSC for their support in Council-led activities.

10.6 The Mayor commended Councillor Nunez for his leadership in youth engagement, both within the city and nationally. Mayor Wagner encouraged Councillor Nunez to continue with the important work, and to continue to lead by example, after all, you never know who is watching.

10.7 Councillor Thompson reported that market arrears remain a concern, with some vendors owing up to \$7,825.

10.8 The Mayor noted that all outstanding balances for market vendors had previously been written off; however, vendors have again fallen into arrears. He advised that these cases should also be referred to the court for further action.

10.9 Councillor Thompson noted that repairs to the garbage gate have been pending since August. He advised that the Market Manager is awaiting an assessment from the Assistant City Engineer regarding the sliding rail.

10.10 Repairs are also needed for Booth #19 at the market.

10.11 He advised the Council that the commotion involving fisherfolk stemmed from the Market Manager's enforcement of the bylaws.

10.12 September collections from the market included \$1,500 in garbage fees and \$3,029 in bathroom fees.

10.13 Councillor Garcia reported that September was a busy month for the Parks Department which was engaged in preparations for the various celebratory events and general clean-up across various city parks.



10.14 He continued by advising that assessments have been conducted on the shutters for the booths at the Digi Park, and approval has been given for the Council to proceed with repairs, which are scheduled for October.

10.15 Councillor Garcia then reported that the stage and flag pole at the Memorial Park were repaired in preparation for the Flag Raising Ceremony on September 20th.

10.16 He also highlighted a donation for St. Thomas Street, which included 75 trees to be planted in collaboration with BMA Sinai Dental and other businesses.

10.17 He reported that at the Battlefield Park, booths were painted, medians refreshed, hedges trimmed, and flagpole repaired. These efforts that assisted in revitalizing the space in preparation for the Independence Day Ceremony.

10.18 Councillor Garcia noted that Jane Usher Park has also seen improvements, with lighting and fixtures installed and other minor works still pending.

10.19 Councillor Hamilton reported on the activities of the Diaspora Desk, highlighting the Ixchel Foundation's week of workshops and events held in commemoration of Good Deeds Day, in which the Council participated.

10.20 Councillor Hamilton then highlighted the success of the Council's back-to-school drive and expressed appreciation to Ms. Delvorine McGregor and Mr. Dale Alexander for their generous contributions, which played a key role in its success.

10.21 Councillor Castellanos reported that CEMO workshops and school presentations are ongoing, with continued coordination with NEMO and the Meteorological Service.

10.22 He noted that the department's budget for the upcoming fiscal year has already been submitted to the Finance Manager.

10.23 Regarding the Planning Department, Councillor Castellanos explained that they are interested in launching a 3 Es campaign targeting truck drivers who unload clay or other building materials that clog city drains.

10.24 Councillor Pollard explained that September involved extensive work for the Works Department, which included the removal of streamers post celebrations.

10.25 The works team also resumed patching potholes across the city following heavy rains.



10.26 He mentioned culvert repairs near the Bliss Institute and provided street updates for Collet and Freetown Streets.

10.27 He reported that 136 manhole covers are being replaced through a vendor, with an additional 75 being handled in-house.

10.28 Regarding Street upgrades, Councillor Pollard advised that Western Avenue is currently being graded in preparation for future upgrades, while Johnson Street is scheduled for concreting. Plans are also underway to review the street connecting Kut Avenue to Kraal Road.

10.29 Deputy Mayor Miller shared that the agreement for the Belize City App has been reviewed by the legal counsel and is expected to be finalized soon.

10.30 He reported that the Cemetery Digitization Project has resumed, with strong progress anticipated based on the success of Phase 1.

10.31 Regarding the procurement of equipment for the Traffic Department, Deputy Mayor Miller reported that a 4K camera, backdrop, and signature pad are now in use; however, payment for a new computer system for the photo room remains pending.

10.32 He noted that the Traffic Department's August revenue totalled \$480,000, reflecting a slight increase from last year.

10.33 The MIS team is currently digitizing traffic forms, including vehicle and trailer registration and ownership transfers.

10.34 Deputy Mayor Miller then extended thanks to Councillors and staff for their participation in September activities.

10.35 He expressed his gratitude to the Mayor for the opportunity to represent the Council at the upcoming Smart City Expo, as well as for the honour of delivering the 10th September address on the Mayor's behalf.

10.36 Deputy Mayor Miller also extend extended his appreciation to his colleagues for their presence at the Children's Rally and for their active participation in welcoming the Central American Games torch to Belize City.

10.37 Mayor Wagner explained that a personal highlight from the month was the flag raising ceremony at Edward P. Yorke High School. He described the students as enthusiastic and engaged, calling it one of the most memorable events of the celebrations.



10.38 Councillor Cattouse reported on the 5th Annual Half-Marathon, which saw a record 152 participants, including international runners. She expressed hope that the event would be recognized globally by its 10th year.

10.39 Regarding the Sanitation Department, she noted that work continues across the city, with bushing being the main cause for concern.

10.40 She acknowledged that bushing across the city needs to be better managed, and shared that a visiting friend during September remarked on the city's cleanliness

10.41 Mayor Wagner agreed, noting that the Guatemalan Ambassador commented positively on the cleanliness of the city.

11.0 Request for leave to move the adjournment of the Council on a definite matter of urgent importance

11.1 No matters were tabled.

12.0 Motions by Mayor & Councillors

12.1 Mayor Wagner moved a motion for the Council to approve the renewal of an employment contract with the Audit Manager, Ms. Ursula Smith, who has passed the age of retirement, for an additional period of one (1) year. The motion was seconded by Deputy Mayor Miller.

12.2 Councillor Cattouse suggested that the term of the agreement should be for a period of two (2) years, given the short time frame of a year, and the matter would most likely be tabled in a years' time.

12.3 Councillor Castellanos advised that following the conclusion of this renewal, the employee be phased out.

12.4 Mayor Wagner noted that when the term of the agreement concludes, it will be up to the new Council to decide how to move forward.

12.5 Mayor Wagner amended the motion and moved that the Council approve the renewal of an employment contract with the Audit Manager, Ms. Ursula Smith, who has passed the age of retirement, for an additional period of two (2) years. The amended motion was seconded by Councillor Hamilton.
MOTION APPROVED.



12.6 Mayor Wagner moved a motion for the Council to approve the appointment of the Council as the execution unit for the Belcan Bridge Replacement Project. The motion was seconded by Councillor Garcia. **MOTION APPROVED.**

12.7 Mayor Wagner moved a motion for the Council to approve an agreement with Heritage Bank Limited, involving a three (3) year advance payment of property taxes and trade license fees totaling \$820,000. The funds will be allocated to infrastructure upgrades on Mercy Lane, Stewart Krohn Crescent, and Harrison Lawrence Street in Belize City. The motion was seconded by Councillor Kwan.

12.8 Deputy Mayor Miller commended Mayor Wagner for his role in negotiating the agreement, and also acknowledged the contributions of the City Administrator and Mr. Stephen Duncan of Heritage Bank. He requested clarification on the timeline for finalizing the agreement and commencing the street works.

12.9 Mayor Wagner responded that Heritage Bank is awaiting the Council's resolution to proceed with signing the agreement, which is expected to be finalized by November. He noted that the initiative originated from a recent conversation with the CEO of Heritage Bank during a networking event. **MOTION APPROVED.**

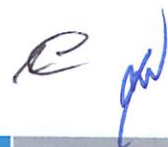
12.10 Mayor Wagner further explained that under the terms of the agreement, Heritage Bank will receive a 25% discount on its property tax prepayment and will be exempt from any adjustments to property taxes or trade license fees throughout the duration of the agreement, which spans three fiscal years: 2026/2027, 2027/2028, 2028/2029.

12.11 The City Administrator noted that the expected infrastructure works will be beneficial for the Caribbean Shores community, and will assist with the drainage issues in the area.

12.12 Mayor Wagner moved a motion for the Council to appoint Dr. Candice Pitts as City Administrator, for a period of one (1) year, effective November 1st, 2025. The motion was seconded by Councillor Thompson.

12.13 The Mayor emphasized that the period of service would be limited and that no further contractual obligations could be guaranteed beyond this period. He advised that the incoming Mayor will have the discretion to shape leadership by appointing their own City Administrator.

12.14 Mayor Wagner expressed his intent not to place his successor in the same position he faced upon assuming office, noting that the Council had to pay out close to \$500,000 in taxpayer funds on legal matters relating to the termination of former City Administrator, Candice Miller.



12.15 Mayor Wagner stated that the Council must embrace the significance of this moment, as they are laying the foundation for future leadership. Upon his demitting office, the new City Administrator will maintain operational continuity through the transition period until the new Mayor and Council are sworn in.

12.16 He confirmed that a six-month probationary period will be implemented upon Dr. Pitts' appointment, with the option to complete the full term based on performance. If performance is unsatisfactory, the Council may choose to move on.

12.17 Mayor Wagner noted that efforts were made to lobby internal candidates, but senior staff were reluctant to take on the role. He advised that the Director of Administration has also indicated to him that she will be transitioning.

12.18 The Mayor explained that while key staff members will be departing, the organization still retains strong personnel. He noted that upon taking office, he quickly learned that the strength of the organization comes from the people you have in key positions.

12.19 He emphasized the importance of harnessing the talent within the team, stating that those who remain are professionals and that he would not want to work with any other group at any level of the organization.

12.20 The City Administrator inquired whether the Mayor's Association had determined that the City Administrator role is no longer political.


12.21 Mayor Wagner clarified that while tenure is being considered, it primarily applies to staff-level positions rather than to director or City Administrator roles. He further affirmed that it is a moral obligation for the City Administrator to demit office alongside the Mayor.

12.22 Councillor Garcia expressed no qualms with working alongside Dr. Pitts.

12.23 Mayor Wagner reiterated his willingness to work with anyone, emphasizing that success stems from the efforts of a team rather than from a single individual.

12.24 Councillor Castellanos expressed confidence in the Mayor's guidance and supported the process, noting the importance of a smooth transition.

12.25 Deputy Mayor Miller shared that he would have preferred to appoint someone internally, but acknowledged that it did not work out and offered his support for the Mayor's decision.



12.26 Councillor Hamilton, expressed her support and confidence in the interview committee's decision. She inquired whether Dr. Pitts had experience in budget and financial management.

12.27 Mayor Wagner responded that Dr. Pitts did not have any experience, but would rely on the Finance team for support in that area.

12.28 Councillor Cattouse stated a preference for an internal candidate but agreed to support the panel's decision.

12.29 Councillor Kwan thanked the Mayor for the opportunity to participate in the interview process. He emphasized the importance of selecting someone who aligns with the Council's vision while offering support for the interviewing committee's decision. **MOTION APPROVED.**

12.30 Mayor Wagner moved a motion for the Council to approve the renewal of an employment contract with Mr. Allan Horne, Maintenance Worker, for a period of two (2) years. The motion was seconded by Councillor Usher. **MOTION APPROVED.**

12.31 Mayor Wagner moved a motion for the Council to approve an agreement with Waste Management Ltd. for grass cutting and sanitation maintenance services. The motion was seconded by Councillor Kwan.

12.32 Councillor Pollard noted that he has advocated for the outsourcing of certain services, but emphasized the importance of getting value for money. He noted ongoing concerns with street maintenance and bushing, particularly in medians and back streets.

12.33 He explained that while temporary teams and smaller outsourced groups were previously engaged, they proved insufficient. Councillor Pollard advocated for a more comprehensive and permanent solution, stating that the Council lacks the coordination capacity once seen during the SEL and BML days.

12.34 Mayor Wagner shared that at the peak of cleanup operations, the Council spent approximately \$2.1 million on cutting teams, yet failed to achieve desired results, even with support from the LIU. He stated that the current approach has been prolonged without success and it is time to move forward.

12.35 Councillor Kwan agreed with the proposal, noting that accountability is often lacking among internal staff, whereas the private sector enforces higher standards. He supported a five-year term for the agreement but raised concerns about renewability beyond the current Council's tenure, especially regarding investments in vehicles and equipment.



12.36 Councillor Nunez noted that he had not received the proposal presented at the previous Council meeting, which he was unable to attend.

12.37 Councillor Castellanos recommended a two-year term, with any renewal requiring Council approval.

12.38 Deputy Mayor Miller supported a five-year term, given the scale of the investment. He clarified that the agreement would not include an automatic rollover; any extension would require mutual consent and Council approval, regardless of which administration is in place. He noted this is standard practice in contractual arrangements.

12.39 Councillor Garcia inquired about the future of the Council's 14 grass cutters.

12.40 Mayor Wagner responded that they would be given the option to choose whether they want to stay with the Council or migrate to Waste Management Limited.

12.41 Councillor Cattouse urged the Mayor to ensure that the contract protects the Council's interests and avoids the complications experienced with Belize Waste Control. Mayor Wagner assured Councillors that the Council's attorney is fully engaged in the process to safeguard against such outcomes.

12.42 Councillor Castellanos reiterated support for a five-year term, with any renewal subject to Council approval.

12.43 The City Administrator explained that the Council had intended to hire 50 Maintenance Workers who would be responsible for cutting grass, fewer than five have even applied for the position. While the city remains clean, issues persist with grass and drain maintenance.

12.44 He highlighted ongoing costs such as \$700-\$800 monthly for broken windshields due to poor supervision and non-compliance with safety gear. He also noted inefficiencies in equipment management, with only five of ten newly purchased weedwhackers functioning.

12.45 The City Administrator confirmed that the Council would work with the Union to support those staff who wish to transition to Waste Management Ltd., while others would be reassigned within the Council.

12.46 Councillor Cattouse emphasized that no one wants to lose the battle against overgrown grass. While the proposal appears sound, she stressed the importance of ensuring the contract serves the long-term interests of the Council and future administrations, given its duration.



12.47 Deputy Mayor Miller commended Councillor Cattouse's efforts, clarifying that the proposal is not a reflection of failure but rather an institutional challenge rooted in personnel and leadership culture. He stated that the proposal arrived at an opportune time to address the issue effectively.

12.48 Mayor Wagner affirmed that the Council's 14 grass cutters would not be left behind in the transition. **MOTION APPROVED.**

12.49 Councillor Cattouse moved a motion for the Council to approve the restructuring of the Sanitation Department. The motion was seconded by Councillor Hamilton.

12.50 After reviewing the proposed organizational structure, and noting that the department had essentially been split in two (north side & south side), Councillor Pollard inquired why the north and south sides did not mirror each other. There were two managers, one for the north side and one for the south side, but the north side had a Coordinator, while the south side had a Sr. Supervisor.

12.51 The Council agreed that if the department was going to be divided into two, then the respective job roles should mirror one another.

12.52 Councillor Cattouse advised that the recommended changes would be made to the organizational structure. **MOTION APPROVED.**

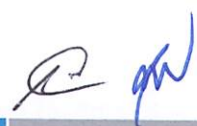
12.53 Councillor Nunez moved a motion for the Council to approve the renovation of basketball courts across Belize City. The motion was seconded by Councillor Kwan.

12.54 Councillor Pollard expressed support for the motion, noting that the initiative aligns with the Council's manifesto commitments. He emphasized however, the need for equitable upgrades across all constituencies, regardless of the strength or resources of individual area representatives.

12.55 He recommended standardizing the courts with a common logo or framework and suggested that the Planning Unit develop a design in collaboration with area reps to ensure no community is left behind.

12.56 Deputy Mayor Miller echoed support for the motion, referencing past investments in the Belama court. He stressed the importance of fostering a culture of care and maintenance, cautioning that while infrastructure investments are valuable, they must be sustainable and deliver value for money.

12.57 Councillor Garcia, having personally played on these courts, welcomed the initiative and expressed enthusiasm about reviving his basketball tournaments.



12.58 Councillor Cattouse added her support, highlighting Belize's plans to field 3-on-3 basketball teams in international competitions. She noted that the renovated courts would help cultivate a culture around the 3-on-3 format, easing the transition for aspiring athletes.

12.59 Councillor Castellanos offered his support for the motion, emphasizing the importance of investing in youth development and community engagement.

12.60 Councillor Nunez explained that the proposal was designed to address multiple aspects of his assigned portfolio. He noted that the renovated courts would also serve as venues for tree planting initiatives, health fairs, and community tournaments, all of which were considered during the planning phase. **MOTION APPROVED.**

12.61 Mayor Wagner recommended the installation of LED lights for improved consistency and reliability, noting that they offer superior lighting compared to solar-powered alternatives.

12.62 Deputy Mayor Miller moved a motion for the Council to approve the use of Digi Wallet accounts as petty cash accounts for managers and directors. The motion was seconded by Councillor Nunez.

12.63 Mayor Wagner clarified that the request includes an audit component to ensure financial oversight. He explained that while the process for accessing petty cash would remain unchanged, the method of distribution would shift to digital accounts. He emphasized the importance of reconciling accounts during petty cash replenishment and acknowledged that delays in reimbursement often occur when managers initially cover expenses out of pocket. **MOTION APPROVED**

13.0 New Business

13.1 No matters were tabled.

14.0 Submissions from the Building Unit

14.1 A request from Mr. Fernando Perera on behalf of Meat Supply Butchery, for a letter of no objection for the provision of three (3) designated parking spaces located in front of Parcel #918 Baymen Ave.

14.2 Although the Planning Department recommended that only two (2) spaces be provided to the establishment, as the spaces would be adequate to accommodate both customers and delivery trucks, a decision was made for the three (3) spaces to be approved as requested. **MOTION APPROVED.**

14.3 A request to approve a recommendation from the Traffic Management Committee for the establishment of a No-Parking Zone on the right-hand side of Mapp Street between Cleghorn St. and North Front St.



14.4 Deputy Mayor Miller explained that allowing parking to occur on both sides of the street impedes the flow of traffic especially for large trucks making deliveries to businesses in the area such as Quality Poultry Products. **MOTION APPROVED.**

14.5 A request from the Port of Belize Limited (PBL) for the establishment of a No-Parking Zone along the side of Caesar Ridge Road adjacent to the PBL property. The City Planner explained that the request aims to ensure PBL's compliance with local and international port regulations, specifically the International Ship and Port Facility Security (ISPS) Code and the Belize Port Authority Port Facility Security Regulations (PFSR). **MOTION APPROVED.**

14.6 A request was submitted by Ms. Anis Bowen for the issuance of a letter of no-objection to enclose a portion of the street reserve located between Parcel #427 and Parcel #497 on Racoon Street Extension. The City Planner advised that the area in question has remained unoccupied for over thirty years and is currently heavily overgrown. **MOTION APPROVED**, providing that the proposed enclosure be reduced in size to ensure unobstructed access to Parcel #494.

14.7 A request was submitted by Mr. Edison Trapp, on behalf of Le Petite Food Truck, for the issuance of a letter of no-objection to operate on a portion of Coney Drive, in front of Greater Belize Media. The Planning Department raised an objection, noting that the location has not been designated for vending. However, after deliberation, the Council determined that the request should be approved. **MOTION APPROVED.**


15.0 Any Other Business

15.1 No matters were tabled.

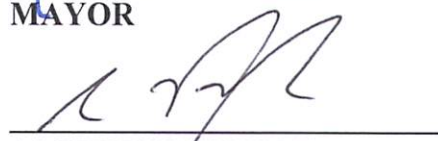
16.0 Adjournment

16.1 Deputy Mayor Miller moved for the meeting to be adjourned. Seconded by Councillor Castellanos.

The meeting concluded at 1:36 pm.



BERNARD WAGNER
MAYOR



ALBERT VAUGHAN
CITY ADMINISTRATOR

